



## MEFISTO 1<sup>st</sup> Opening Meeting

6<sup>th</sup> – 7<sup>th</sup> February, 2017 - Florence, Italy

# MEFISTO

## Mediterranean Forest Fire Fighting Standardisation

Type	Agenda
Meeting	MEFISTO Opening Meeting
Place	Florence, Italy
Date	February 6-7 <sup>th</sup> , 2017

### 1. Venue



University of Florence  
**Departments of Agriculture, Food and  
Forestry Systems**  
Via S. Bonaventura 13, 50145 Firenze, Italy

### 2. Meeting goals

The meeting will focus on the following issues:

- Introduction of project partners of **MEFISTO Project**;
- Report on the results of the Kick off Meeting;
- Become familiar with the project objectives;
- Establish a detailed plan for all Tasks/Actions;
- Discuss the procedures, deliverables, milestones, steps, and actions to be taken;
- Creation of the Scientific Board;
- Introduce the project management and other tools for internal communication.



### 3. Agenda

- **February 6<sup>th</sup>, Day 1**

#### ***Technical morning session***

10:00	<b>Welcome from UNIFI (UNIFI)</b>
10:15	<b>Introduction and partners' presentations (All)</b>  Presentations from project partners: profile, competencies/expertise, relevant activities and projects (5 min max per partner)  UNIFI, ENB, CESEFOR, ENTENTE, TUSCANY REGION  No need for slides' presentations; an oral presentations is fine
10:45	<b>Report on Kick Off Meeting (Brussels, January 18th, 2017) (UNIFI-ENB)</b>
11:15	<i>Coffee break</i>
11:45	<b>Project overview (UNIFI)</b>
	<i>Financial issues</i>
	<i>Project amendments</i>
	<i>Administrative issues</i>
13:00	<b>Light Lunch</b>



- **February 6<sup>th</sup>, Day 1**

**Technical afternoon session**

14:00	<b>Task B – Presentation and Organisation</b>
	<i>Action B1 Analysis, understanding and comparison of procedures and techniques (RT)</i>
	<i>Action B2 Analysis, understanding and comparison of the national/regional forest fire training organizations (ENB)</i>
	<i>Action B3 Analysis and assessment of training methods, and related inter-operational problems (ENB)</i>
	<i>Action B4 Health and safety in fire fighting. Risk assessment, prevention measures, personal protective equipment (ENTENTE)</i>
	<i>Action B5 Task B Technical Meeting (Joint with Task C) (ENB)</i>
	<b>Guidelines redaction: Similarities and differences between EU Mediterranean Countries in Forest Fire Fighting: a challenge for improvement" (UNIFI)</b>
15:00	<b>Overview about firefighting procedures and training activities in each Participant Country:</b>
	<i>Italy (ab. 15 min.) (RT)</i>
	<i>France (ab. 15 min) (ENTENTE)</i>
	<i>Portugal (ab. 15) (ENB)</i>
	<i>Spain (ab. 15) (CESEFOR)</i>
16:00	<b>Coffee break</b>
16:30	<b>Task C – Presentation and Organisation</b>
	<i>Action C1 Terminology Standardisation (UNIFI)</i>
	<i>Action C2 Towards European procedures in forest fire fighting: good practices sharing and development (ENTENTE)</i>
	<i>Action C3 Task C Technical Meeting (Joint with Task B) (ENB)</i>
	<b>Forest Fires multilingual glossary (UNIFI)</b>
	<b>European procedure for forest fire fighting (ENB)</b>
17:30	<b>End of day 1 - Transfer to Florence city centre</b>



- **February 7<sup>th</sup>, Day 2**

**Technical morning session**

09:00	<b>Task D – Presentation and Organisation</b>
	<i>Action D1 "European Forest Fire fighting Skills Council - EUFOFISC" (RT)</i>
	<i>Action D2 Cross-border collaboration (CESEFOR)</i>
	<i>Action D3 Practical meeting, simulation of cross-border collaboration (RT)</i>
	<b>Establishment of the "European Forest fire fighting skills council" (RT)</b>
	<b>Definition of rights and duties between Countries aimed at efficient cross-border collaborations (CESEFOR)</b>
	<b>Report on the pilot exercise on cross-border forest fires (practical meeting) (RT)</b>
10:30	<b>Coffee break</b>
11:00	<b>Task E – Presentation and Organisation</b>
	<i>Action E1 Training courses programs (ENB)</i>
	<i>Action E2 Training courses assessment (ENTENTE)</i>
	<i>Action E3 Pilot training course (ENTENTE)</i>
	<b>Common and shared list of training programs (ENB)</b>
	<b>Standardised scoresheets for the evaluation and the awarding of the European Forest Fire Operators (FoFOs) after training course (ENTENTE)</b>
12:00	<b>Task F - Presentation and Organisation</b>
	<i>Action F1 and F2 Dissemination activities (CESEFOR)</i>
	<i>Action F3 Final conference (RT)</i>
	<b>Preparation and dispatching of Leyman's report to the Civil Protection Authorities of all EU Countries (CESEFOR)</b>
12:40	<b>Any other business and conclusions</b>
13:00	<b>Light Lunch</b>