



Report of the 3rd MEFISTO technical meeting

León (Spain), March 14th, 15th and 16th 2018

Partners:



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Project acronym	MEFISTO
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MEFISTO consortium



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DEPARTMENT OF
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FORESTRY SYSTEMS

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**Entente pour la Forêt Méditerranéenne (ENTENTE)
France**



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**Regione Toscana (RT)
Italy**

ABBREVIATIONS

Term	Explanation
ECHO	European Commission Humanitarian Aid and Civil Protection
DG	Directorate General
ERCC	European Response Co-ordination Centre

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EXECUTIVE Summary

The third technical meeting of MEFISTO project was held in Leon, Spain, from March 14th to 16th, 2018. In this document the program, the main decisions taken and the developed activities have been reported.

1. MEFISTO 3rd Technical Meeting

The MEFISTO 3rd Technical Meeting was held in León (Spain) on March 14th-16th, 2018.



Venue: Centro para la defensa contra el fuego (CDF).

Junta de Castilla y León

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Representatives of all the consortium partners attended the meeting (Annex I).



Figure 1: MEFISTO group at the end of the meeting



Figure 2: participant during the meeting in CDF



Figure 3: the intervention of Mr. Santalla during the meeting

The meeting focused on the following issues:

- Overview of the project implementation;
- Deliverables of task C (D.C.1 and D.C.3);
- Deliverable of task D (D.D.3);
- Deliverables of task E (D_E.1 and D_E.2);
- Expand knowledge on the behavior of big fires;
- Future activities (All tasks).

1.1. Opening meeting agenda

During the technical meeting, each partner responsible for an action/deliverable gave a presentation on how the related activities have been managed, and how activities are planned for the next months.

MEETING PROGRAM

Wednesday, 14th

Technical morning session

9:00	Welcome from the CDF and CESEFOR
9:15	Overview of the project implementation (UNIFI) Milestones, tasks, actions and deliverables. Comments on the first year of the project by the Coordinator. Good points and aspects to improve
9:45	Deliverables of task C (D_C.1.) Deliverable C.1. Forest Fires multilingual glossary State of the final glossary and the application prepared by CESEFOR. (UNIFI and CESEFOR)
10:15	Last observations on translation problems. Evaluate the unification of terms in English that the partners have translated into English in a similar way.
11:00	Coffee break
11:30	Deliverables of task C (D_C.3.) Deliverable C.3.: European procedure for forest fire fighting ENB will show the status of the C3 deliverable, emphasizing the points that need to be improved and will request, if necessary, additional information.
12:30	Deliverables of task D Conclusions of deliverable D.2., Pending issues or to improve in other tasks or in future projects. (ENTENTE)
12:45	Deliverable D.3. RT will expose its idea on the organization of the practical meeting and the final conference. The main decisions on organization have to be planned in this phase.
13:30	Lunch

Technical afternoon session

15:00	Task E: Deliverable D_E.1 - Presentation/draft of deliverable: Deliverable E.1 – training programs. Results of data collection regarding figures involved in fire fighting and related training programs in all countries/regions. Connections about training programs (table prepared by ENB and compiled by all partners). The document has to include all the figures involved in forest fire fighting operating in each national/regional forest fire organization, and their related roles including the contents of training program. Through a detailed comparison, we have to identify the reciprocity of figures and the basic training program and skills which should be in common among all the different organizations.
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- Ideas on training program for European Fire Fighter (useful for starting with the discussion on this topic).

16:00 Task E: Deliverable D_E.2

ENTENTE makes observations about the deliverable and values the possibility of contributing the rest of the partners to prepare it.

17:00 End of day 1

Thursday, 15th

Technical morning session

09:00 Task E: Conclusions on deliverables D_E.1 and D_E.2 and Action E3: Pilot training course

All partners will discuss the draft prepared by ENTENTE on the organization of the pilot training course

10:30 Task F

CESEFOR shows the news included in the web, the events in which the MEFISTO project has been disseminated, etc ...

11:00 Coffee break

11:30 Future activities

Resume of the internal and official deadlines considering the results of discussion for each activity to be carried out. Any other business. UNIFI coordinates the final discussion focusing on priorities and future constraints

12:30 ➤ View of the Forest Fire Evaluation Module of the Civil Protection Mechanism of the European Union by the National Authority of Spain.

➤ Overview of national (Spain) criteria about forest fire professionals training.

Antonio López Santalla

Area of Defense against Forest Fires

General Directorate of Rural Development and Forest Policy

Ministry of Agriculture and Fisheries, Food and Environment

13:30 Lunch

Technical afternoon session

15:00 Future activities: EUROPEAN FOREST FIRE FIGHTING COUNCIL - EUFORFIRE

Possibilities of diffusion. How to involve European training centers. Ideas for enlarging the network. (RT coordinates, the other Partners give their contribution)

16:00 Visit to CDF facilities

A person in charge of the CDF will show us the facilities and explain the structure of the CDF and the training activities offered.

17:00 End of day 2

Friday, 16th

Visit to the area devastated by a big fire in August 2017.	
8:00	Departure from León
10:00	Arrival at Encinedo, municipality affected by the fire
10:15	Visit of the burned zone. With technicians who were directing the fire suppression operations, we will move to the critical points, where they will explain the most important details.
13:00	End of the visit
14:00	Lunch in La Bañeza
15:30	Return to León

2. Task Planning Overview – Decisions made

During the technical meeting the partners discussed the most important aspects of the project's actions. Decisions led to a detailed planning for the coming months, which is reported in the following sections, task-by-task.

2.1. Conclusions of the third technical meeting of the project MEFISTO

- After a general description of the actual implementation of MEFISTO, UNIFI showed the progress in the development of document D_C.1 ("Forest Fires multilingual glossary").

To achieve effective and efficient cross-border collaboration in the suppression of forest fires, the standardization and translation of specific terms and definitions is essential.

The first list of terms, selected on the basis of the main existing glossaries, and their translations from English into the other languages of the project partners (French, Italian, Portuguese and Spanish) has been completed. In this meeting, the inclusion of terms and definitions that were missing in the first draft of the glossary has been discussed. The structure of the final glossary in pdf format has also been discussed, as well as the main issues, faults and possible solutions in the development of the mobile app of the glossary, which has been already made available by CESEFOR in its test version.

- ENB presented the draft of the deliverable D_C.3, ("European procedure for forest fire fighting") already circulated and revised in its first draft by all the partners in the last month. In this exposition, all members contributed with their points of view, resolving several questions to be discussed for finalizing the deliverable.
- RT is responsible for structuring the practical exercise on forest fires in the border region, which will be held in November/December 2018, along with the final Conference of the project. They gave a preliminary description about the development of the exercise. All partners agreed and approved the general approach on the organization of the exercise.
- Important decisions were also taken about Task E ("Training program standardization and implementation"), where ENB presented its analysis about the training activities of fire fighters in each participating country, comparing and showing the similarities and differences, thanks to the previous information provided by all partners. It was also discussed the creation of a European-recognized figure of Forest Fire Operator (FoFO) in terms of competence and skills. The discussion started from the final name and acronym of this figure. Taking into consideration that in some countries the acronym FoFO is already linked with other positions or figures in other sectors, it was decided to change the "Forest Fire Operator (FoFO)" in "European Forest Fire Officer (EUFO)". The draft of the deliverable under development includes

contents and structure about the competence and skills as well as info about the training course for the new profile called "European Forest Fire Officer (EUFO)". EUFO aims to be both a liaison officer and an expert in big forest fires, especially aimed to give its support in international collaboration.

- For his part, ENTENTE proposed the agenda of the first pilot training course, as well as the evaluation methodology. It will be held between May 22nd and 25th 2018 in Valabre (France).
- Regarding Task F, dissemination and communication, CESEFOR showed the latest adds made to the official website and the impact that both the web and the first results of the project have caused in society considering views, downloads and shared documents, proposing new actions for the future.
- A noteworthy event of this meeting has been the intervention of Don Antonio López Santalla, Member of the Area of Defense against Forest Fires from the General Direction of Forestry Policy in the Ministry of Agriculture and Rural Development and Fisheries, Food and Environment (MAPAMA). Mr Santalla presented the Spanish vision of the Evaluation Module of Forest Fires included in the Mechanism of Civil Protection in the European Union. An interesting discussion emerged during and after this valuable contribution.
- The third day of the meeting was dedicated to the field trip. The participants visited the scene of the big fire occurred on August 2017 in Sierra de La Cabrera. Technicians who worked in the suppression of the fire showed the most important aspects related to the behavior of fire, the organization of the operation, etc. These aspects have been examined moving in the burned area, making stops in strategic points for the organization of the operation.

2.2. Planning for the coming months

At the end of the workshop, on Thursday 15th, actions to carry out in the coming months were summarized:

Task A - Coordination and Project Management

No.	What	Who	Not later than
[1]	UNIFI sends a reminder to all Partners regarding the Financial statement M16 to be prepared (for the period 15/01/2017 – 15/05/2018)	UNIFI	30/04/2018
[2]	UNIFI sends to all the draft of technical official report M16	UNIFI	21/05/2018
[3]	All Partners send to UNIFI the complete Financial Statement and their feedback, comments and adds on Technical part	ALL	31/05/2018
[4]	Progress Report M16 – Delivery to DG ECHO	UNIFI	15/06/2018

Task C - Towards European procedures for Forest Fire Fighting: developing common terminology and

good practices sharing and agreement

No.	What	Who	Not later than
[5]	UNIFI and CESEFOR (definition of proposed terms) send new terms and keywords to all	UNIFI - CESEFOR	19/03/2018
[6]	Send to UNIFI and CESEFOR the translated terms	ALL	23/03/2018
[7]	Glossary - pdf creation – final draft and APP -final beta version REMINDER: add in both pdf and APP the references of DG ECHO and that MEFISTO has been funded by them	UNIFI	31/03/2018
[8]	Glossary final pdf files – delivery to DG ECHO APP – link for download – delivery to DG ECHO	UNIFI	15/04/2018
[9]	Partners send ideas and comments to ENB regarding insurance and costs in transnational/regional cooperation for D_C.3	ALL	23/03/2018
[10]	ENB sends the second draft of Deliverable D_C.3, accordingly with the comments made in Leon meeting, including correspondence of terms with Glossary	ENB	30/03/2018
[11]	Draft of the report about the 3rd MEFISTO meeting held in Leon. Contents: meeting program, brief description of activities carried out, future activities.	CESEFOR	30/03/2018
[12]	All Partners send their feedback on D_C.3, including all the integrative information requested by ENB and their comments on terminology	All	06/04/2018
[13]	Final draft of D_C.3	ENB	12/04/2018
[14]	European procedure for forest fire fighting (shared between MEFISTO Partners) – Deliverable D_C.3. SEND to DG ECHO	UNIFI	15/04/2018

Task D - Network creation and procedures implementation for transnational cooperation

No.	What	Who	Not later than
[15]	RT sends the draft of the invitation letter prepared for involving new entities in EUFORFIRE	RT	30/03/2018
[16]	ALL sends their comments on the letter to RT	ALL	02/05/2018
[17]	RT sends to all the final letter to disseminated to entities potentially interested in participating in EUFORFIRE	RT and All	15/05/2018
[18]	Pilot Exercise – Fix the date	RT	30/03/2018
[19]	Final Conference – Fix the date	RT	30/03/2018
[20]	“Save the date! – MEFISTO Final Conference” Via e-mail and social media to all stakeholders (use stakeholders list prepared at the beginning of the Project, and add some new entries) No detailed program needed, but just: - Date - Location - Duration (morning only, all day)	RT - CESEFOR	15/04/2018

No.	What	Who	Not later than
	- A very brief description of MEFISTO and of the conference topics		
[21]	Pilot Exercise and Final Conference – First draft of the program	RT	01/06/2018
[22]	Feedback on the first draft of the conference program	All	15/06/2018
[23]	Conference program ready for dissemination. Registration necessary? → deadlines for registration?	RT (CESEFOR helps in dissemination)	22/06/2018- 1 st delivery 27/07/2018-2 nd delivery 13/09/2018- 3 rd delivery
[24]	Pilot exercise program (including strategies in case of bad weather)	RT	19/10/2018
[25]	Pilot Exercise (only partners and trainees) – La Pineta, Siena, Italy	RT	12-14/12/2018 To be defined
[26]	Final conference (open event) – La Pineta, Siena, Italy	RT	12-14/12/2018 To be defined
[27]	Report of the practical meeting and conference. It must include a SWOT analysis of the exercise and training results.	RT	15/12/2018

Task E - Training programs standardization and implementation

No.	What	Who	When
[28]	Final draft of D_E.1 to all partners.	ENB	30/03//2018
[29]	Final comments (minor revision) to ENB	All	06/04/2018
[30]	Official delivery of D_E.1 to DG ECHO	UNIFI	15/04/2018
[31]	D_E.2 Scoresheet – ENTENTE sends to all the first draft	ENTENTE	15/04/2018
[32]	D_E.2 Scoresheet – delivery to DG ECHO	ENTENTE	15/05/2018
[33]	Check the possibility to invite (pay for) external experts for the pilot training course	UNIFI	23/03/2018
[34]	All Partners communicate to ENTENTE the precise number of people from each country (3 trainees + X other → observers/trainers)	ALL	30/03/2018
[35]	Minor comments to ENTENTE on the pilot training course planning (version stated in Leon)	ALL	23/03/2018
[36]	Action E3 Pilot training course. Final draft of the program and meeting organization accordingly with the comments made in Leon meeting and D_E.1	ENTENTE	08/04/2018
[37]	Contents of each lesson – presentation and teaching material. Material should circulate between Partners in order to agree with specific contents treated in the pilot training course.	All	04/05/2018
[38]	Pilot Training Course – Valabre	ENTENTE	22-25/05/2018

Task F - Communication and dissemination

No.	What	Who	When
[39]	Layman report	CESEFOR	31/12/2018
[40]	3rd Newsletter	CESEFOR	15/07/2018
[41]	Strong dissemination of the new glossary between stakeholders	CESEFOR	30/04/2018
[42]	#mefistoforestfires – All Partners should improve their efforts in using the official hashtag	All	Always

3. Next Major events

During the meeting the organization of the next major events has been discussed. In particular the following dates for the meetings organization were planned:

- ✓ Mt4: Valabre (France) - from May 22nd to May 25th, 2018
- ✓ Mt5 and Final Conference: Monticiano, Siena (Italy) – November/December 2018 (to be confirmed)

ANNEX I – List of Participants

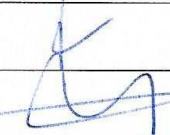
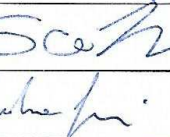

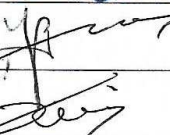
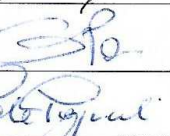
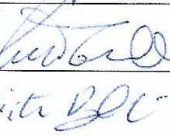
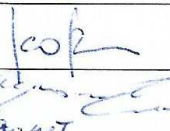
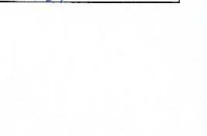










MEFISTO MEETING IN LEÓN - ESPAÑA

CDF, March 14, 15 and 16, 2018



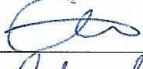


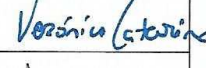
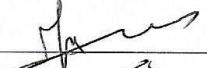
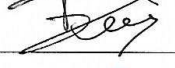


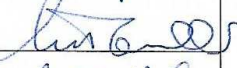

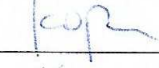


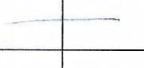

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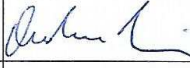

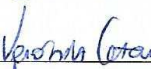

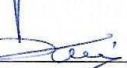


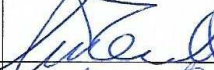

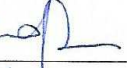
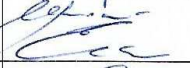




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DAY 3 Friday 16th

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ANNEX II – Deliverable list

	Deliverables List	Responsible
A	Coordination and Project Management (M0 - M24)	UNIFI
D_A.1	Minutes of kick-off meeting	UNIFI
D_A.2	Partnership Agreement	UNIFI
D_A.3	Minutes of Opening meeting	UNIFI
R1-R3	Progress Report	UNIFI
FR1-FR3	Financial report	UNIFI
FPR	Final project report	UNIFI
B	Mediterranean Forest Fire Fighting: State of the Art (M1 - M10)	ENB
D_B.1	Meeting report: national procedures and organisation in forest fire fighting	ENB
D_B.2	Guidelines redaction: Similarities and differences between EU Mediterranean Countries in Forest Fire Fighting: a challenge for improvement"	UNIFI
C	Towards European procedures for Forest Fire Fighting: developing common terminology and good practices sharing and agreement (M6 - M15)	UNIFI
D_C.1	Forest Fires multilingual glossary	UNIFI
D_C.2	Report of the technical meeting	CESEFOR
D_C.3	European procedure for forest fire fighting	ENB
D	Network creation and procedures implementation for transnational cooperation (M6 - M24)	RT
D_D.1	Establishment of the "European Forest fire fighting skills council	RT
D_D.2	Definition of rights and duties between Countries aimed at efficient cross-border collaborations	ENTENTE
D_D.3	Report on the pilot exercise on cross-border forest fires (practical meeting)	RT
E	Training program standardisation and implementation (M10 - M18)	ENTENTE
D_E.1	Common and shared list of training programs	ENB
D_E.2	Standardised scoresheets for the evaluation and the awarding of the European Forest Fire Operators (FoFOs) after training course	ENTENTE
D_E.3	Report of the pilot training, with the designation of the firsts FoFOs (three for each Partner)	ENTENTE
F	Communication and dissemination (M0 - M24)	CESEFOR
D_F.1	Website creation, maintenance and continuous update	CESEFOR
D_F.2	Publication of project results	CESEFOR
D_F.3	Preparation and dispatching of Leyman's report to the Civil Protection Authorities of all EU Countries	CESEFOR
D_F.4	Report on dissemination activities	CESEFOR
R	Progress Report	
FR	Financial Report	
FPR	Final Project Report	